

## SCOTT COUNTY LAW LIBRARY

### Annual Meeting of the Board of Trustees

April 10, 2012, 7:30 a.m.

#### Present

J. Carol Hooten, Comr. Barbara Marschall, ASCA Susan McNellis, Law Librarian Mary Freyberg

#### Patron Usage

Law Librarian Mary Freyberg presented statistics on patrons served by the SCLL, the other metro counties, and Olmsted and Wright counties which showed that the SCLL served more patrons in 2011 than any other county in 2010, and possibly 2011 once the other counties have submitted their numbers

#### Change in Hours of Operation

The next topic discussed was the necessary change in the hours of the operation of the Law Library due to the change in the Scott County Customer Service Department's open hours. As of March 9, 2012 the Customer Service Department has been open until 6:30 p.m. only on Thursdays and has reverted to closing at 4:30 p.m. on the remaining days. The Law Library has always been open the same hours for customers need assistance accessing uniform conveyance and other forms. The recommendation was that the Law Library Board approve the same change in customer hours for the Law Library. Motion for approval was made by McNellis, seconded by J. Hooten, with a unanimous vote for approval.

#### Report of Law Librarian

Ms. Freyberg reported the following items, which were discussed.

- Patronage of Law Library
  - 2010 – 8379 visited, participated in a clinic or were visited by the Law Librarian
  - 2011 – 13,590 visited and 365 people attended Law Library outreach programs
  - 2012 – 3305 Jan-March patrons to date.
- Programs
  - The SCLL offered thirty programs in 2011 and five clinics in the first three months of 2012. Some of the 2011 programs offered were: monthly pro-bono clinics, Spanish-Speakers Law Clinics, bankruptcy, marriage dissolution clinic, foreclosure, modification of child support, and unmarried parent clinics. The clinics were

- conducted by Volunteer Attorney Network, Southern Minnesota Legal Services, and Self-Help Center Attorneys, among others.
- The Law Librarian presented an informational program regarding the Scott County Outreach Programs at the Minnesota Judicial Council meeting in April at the State Capitol and gave a Power Point presentation concerning the Spanish-Speaking Law Clinics at the Ignite! Statewide Virtual Law Clinic in October.
  - The SCLL was one of three county law libraries to participate in a pilot online program with the Minnesota Department of Human Services for modification of child support. The Law Library coordinated with our Child Support Office and offered Child Support staff assistance for four Wednesdays in a row. The program has since been rolled out statewide.
  - In January 2012, the Law Library joined a pilot program, in cooperation with the Minnesota Justice Foundation, the State Bar Association, local volunteer attorneys and students from all four local Law Schools, regarding marriage dissolution legal assistance. SCLL hosts one Saturday morning clinic per month at the Government Center where pre-registered participants bring their divorce paperwork in and the students assist them under the supervision of licensed volunteer attorneys. Two clinics have been offered so far, and they have been very well received with 29 people assisted.
  - Another new program under development, with La Red De Abogados Voluntarios, is to offer Spanish-Speakers legal assistance via SKYPE. La Red offered a Spanish-Speakers legal clinic on March 19<sup>th</sup> at the Shakopee Library. The Shakopee Library also offered a Spanish Story Hour during the clinic.
- Computer Assisted Legal Research (CALR). In September 2011, the Law Library added the WestNext database in addition to the WestLaw database at an additional cost of only approximately \$50.00 per month. Due to such favorable negotiations, SCLL is able to offer both databases to its users during the transition period from WestLaw to WestNext
  - Professional Training and Responsibilities: Law Librarians Mary Freyberg and Barbara Taylor attended the Minnesota Association Law Librarians Spring Conference.
  - Law Librarian Mary Freyberg has been elected Chair of the Minnesota Coalition of County Law Libraries (MCCLL).

### New Matters

J. Hooten announced that, due to her appointment to the Appellate Bench commencing June 1, 2012, J. Rex Stacy would be the trustee representing the Courts on the Board.

The meeting was adjourned at 8:40 a.m.