# Scott Land Use Application Review Process

# for CUPs, IUPs, Variances, and Zoning & Comp Plan Amendments

# Development Review Team (DRT) 1

Pre-Application Meeting Regarding Proposal Identify Issues & Application Procedures (County, Township & Applicant)

# **Development Review Team (DRT) 2**

Review & Address All Issues in the Application (County, Township & Applicant)

(DRT Meetings may not be required for smaller projects)

**Submit Land Use Application** for Project Addressing Identified Issues & Standards (Staff determines application completeness within 15 business days of receipt)

Public Hearing Notice is Published in Newspaper & Mailed to Neighbors

Township Reviews Application & Staff Planning Report **Township Recommendation** Forwarded to County Planning Commission

Board of Adjustment or Planning Advisory Commission Holds a **Public Hearing** & Considers Application Request

Public Hearing
On Application Request
May Be Continued &
Additional Information Requested

### **Board of Adjustment**

Approves or Denies Application Requests for Variances & Appeals

Approved **Planning Actions are Filed** with the County Recorder
or Registrar of Titles

### **Planning Advisory Commission**

Makes Recommendation to the County Board on Zoning and Comp Plan Amendments, Conditional Use Permits, & Interim Use Permits

#### **County Board**

Approves or Denies Application Request

Approved **Planning Actions are Filed** with the County Recorder or Registrar of Titles

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