

PARTICIPANT COMPLETION REPORT
OFF-HIGHWAY VEHICLE SAFETY ENFORCEMENT GRANT PROGRAM
Program Years 2020-2021

AGENCY: DATE:

OPERATIONS REPORT

1. Personnel

OHV Safety Enforcement Hours Worked by Agency Officers:

2. Off-Highway Vehicle Enforcement

a. Public Complaints (OHV Related):

b. Arrests/Summons (OHV Related):

c. Warnings (oral and written, OHV related contacts):

d. Number of Alcohol Related Arrests (DWI, Reckless, & Careless):

e. Number of Illegal Operation Arrests (Speed & Operate on Roadway):

3. Cooperative Activities

a. Number of non-fatal OHV accidents reported to your agency:

b. Number of fatal OHV accidents reported to your agency:

4. Cooperative Activities

a. Include a narrative on the Off-Highway Vehicle Training and Education Projects/Efforts that your Agency accomplished or participated in during this fiscal year.

The Scott County Sheriff's Office provided with the use of Grant Funds a ATV Class in Oct. 2019 and had one planned for April 2020 but was canceled due to COVID-19. Deputies attended various events during their patrol shifts on the lakes providing patrol and education about ATV Laws and our efforts in an informal setting.

b. Include a narrative on your agency participation in DNR Off-Highway Vehicle Enforcement activities during the past fiscal year. This includes participation in training classes, and collaboration with local Conservation Officers.

Deputies patrolled area lakes including Prior Lake, Fish Lake, Cedar Lake, and Spring Lake during the peak of Ice Fishing season making contact with various ATV's and anglers on the ice. Deputies as mentioned above assisted in providing an ATV class in Oct. 2019 and had one scheduled in April 2020 but was canceled due to COVID-19. With the use of this grant we purchased a new trailer through the state contract pricing to allow for safer transit of our Polaris Ranger to different locations. This replaced the prior trailer, which was used as a trade credit, that was too small after we added tracks to the machine to increase its patrol and emergency response abilities.

FISCAL REPORT

GROUP 1: PERSONNEL

Personnel	Number of Officers	Agency Funds	State Funds	Total Cost
Full-Time	0			
Part-Time	9	0	5,199.37	5,199.37
Sub-Total	9	0	5,199.37	5,199.37

GROUP 2: SUPPLIES AND EXPENSES

Itemized Expenses (Itemized)	Agency Funds	State Funds	Total Costs
Training Supplies	128.01	0	128.01
Fuel	41.90	0	41.90
Sub-Total	169.91	0	169.91

GROUP 3: EQUIPMENT

Equipment (Itemized)	Agency Funds	State Funds	Total Costs
2020 Aluma 8114SR Trailer	2,319.37	711.63	3,031
Track Installation	629.50	0	629.50
ATV Battery	79.99	0	79.99
Sub-Total	3,028.86	711.63	3,740.49


GROUP 4: TOTAL GRANT FUNDS

	Agency Funds	State Funds*	Total Costs
Grand Total Costs	3,198.77	5,911	9,109.77

*Total of State Funds should equal Amount of Payment on Agreement.

Unexpended Funds will not be reimbursed. Keep a copy of this report for your records.

This is to certify that the State Funds requested were used only for the purposes set forth in 2019 Laws of Minnesota, 1st Special Session, Chapter 4, Article, 1, Section 3, Subdivision 7, Paragraph (f), and the information contained in this form is correct to the best of my knowledge.

Signature:  L. #173

Date: 5-20-2020

Phone Number: 952-496-8316

SCOTT COUNTY SHERIFF'S OFFICE

2019-2020 GRANT ATV ACTIVITY LOG

NAME HUGHES / KRAUTKREMER

DATE 02 / 15 / 2020

TOTAL SHIFT HOURS 8

HOURS ON TRAILS/LAKES 6

Total number of Snowmobiles/ATV's contacted: 2 (see activity under comments sections below)

CALLS FOR SERVICE (PUBLIC COMPLAINTS) _____

ARRESTS/CITATIONS 2

WARNINGS 2

SWI/CARELESS/RECKLESS WITH ALCOHOL _____

ILLEGAL OPERATION (SPEED AND ON ROADWAY) _____

ACCIDENTS (PROPERTY DAMAGE AND INJURY) _____

ACCIDENTS (FATAL) _____

COMMENTS

Two anglers (separate incidents) cited for possession of marijuana and possession of drug paraphernalia. Very minimal vehicle traffic observed after 19:30 hours. Summary of contacts and observations on lake:

Upper Prior Lake: 14x angler contacts. 2x sled contacts (consensual/no violation). No ATV's observed.

Lower Prior Lake: 14x angler contacts. 5x sleds observed. No ATV's observed.

Carl's Lake: 4x angler contacts. No sleds or ATV's observed.

Cedar Lake: 1x angler contact. 3x sleds observed. No ATV's observed.

1x suspicious investigated at residence near East boat launch.

ATV USED DURING SHIFT

Polaris Ranger

MECHANICAL PROBLEMS/DAMAGES

None

PLEASE COMPLETE FORM AND RETURN TO THE REC DEPUTY!



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Activity List

**AC01 - Activity Detail Report (by Account) for
SHATV, PS - SHRF ATV Patrol
Accounts Excluded: None
All Category Types
7/1/2019 thru 4/22/2020 (Post Date)**

Activity	Account Category	Transaction Description	Acct Unit	Account	Trans Date	Post Date	Trans Amt	Units	Resource/Vendor	Sys	Date Worked
SHATV - SHRF ATV Patrol	S0166 - Field Activity	Expense accrual	100425 - Sheriff Operations	50000 - Salaries & Wages	10/16/2019	11/01/2019	101.00	3.00	Autenrieth, Spencer L.	PR	10/16/2019
SHATV - SHRF ATV Patrol	SO344 - Equipment Maintenance	Expense accrual	100410 - Sheriff Support & Services	50000 - Salaries & Wages	10/17/2019	11/01/2019	84.46	2.00	Beck, Todd R.	PR	10/17/2019
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Expense accrual	100425 - Sheriff Operations	50000 - Salaries & Wages	02/22/2020	03/06/2020	410.80	8.00	Emerson, Marshall T.	PR	02/22/2020
Total for 50000 - Salaries & Wages							596.26	13.00			
SHATV - SHRF ATV Patrol	SO148 - Educational Class	Expense accrual	100410 - Sheriff Support & Services	50020 - Overtime	08/25/2019	09/06/2019	506.77	8.00	Beck, Todd R.	PR	08/25/2019
SHATV - SHRF ATV Patrol	SO166 - Field Activity	Expense accrual	100425 - Sheriff Operations	50020 - Overtime	10/20/2019	11/01/2019	252.52	5.00	Autenrieth, Spencer L.	PR	10/20/2019
SHATV - SHRF ATV Patrol	SO148 - Educational Class	Expense accrual	100410 - Sheriff Support & Services	50020 - Overtime	10/20/2019	11/01/2019	253.38	4.00	Beck, Todd R.	PR	10/20/2019
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Expense accrual	100410 - Sheriff Support & Services	50020 - Overtime	02/02/2020	02/07/2020	444.32	6.00	Kvasnicka, John P.	PR	02/02/2020
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Expense accrual	100425 - Sheriff Operations	50020 - Overtime	02/09/2020	02/21/2020	428.88	6.00	Vendel, William J.	PR	02/09/2020
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Summarized transaction	100425 - Sheriff Operations	50020 - Overtime	02/15/2020	02/21/2020	402.16	8.00	Hughes, Timothy P.	PR	02/15/2020
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Summarized transaction	100425 - Sheriff Operations	50020 - Overtime	02/15/2020	02/21/2020	25.14	0.50	Hughes, Timothy P.	PR	02/15/2020
SHATV - SHRF ATV Patrol	SO166 - Field Activity	Expense accrual	100410 - Sheriff Support & Services	50020 - Overtime	02/15/2020	02/21/2020	365.82	6.00	Rozeboom, Keith A.	PR	02/15/2020



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SHATV - SHRF ATV Patrol	SO166 - Field Activity	Expense accrual	100410 - Sheriff Support & Services	50020 - Overtime	02/15/2020	02/21/2020	404.77	8.00	Krautkremer, Corey J.	PR	02/15/2020
SHATV - SHRF ATV Patrol	SO166 - Field Activity	Expense accrual	100425 - Sheriff Operations	50020 - Overtime	02/22/2020	03/06/2020	573.14	8.00	Vendel, William J.	PR	02/22/2020
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Expense accrual	100425 - Sheriff Operations	50020 - Overtime	02/29/2020	03/06/2020	397.02	8.00	Theis, Owen M.	PR	02/29/2020
SHATV - SHRF ATV Patrol	SO166 - Field Activity	Expense accrual	100410 - Sheriff Support & Services	50020 - Overtime	02/29/2020	03/06/2020	488.56	8.00	Rozeboom, Keith A.	PR	02/29/2020
Total for 50020 - Overtime							4,542.48	75.50			
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Expense accrual	100425 - Sheriff Operations	50025 - Shift Differential	02/15/2020	02/21/2020	10.63	8.50	Hughes, Timothy P.	PR	02/15/2020
SHATV - SHRF ATV Patrol	SO166 - Field Activity	Expense accrual	100410 - Sheriff Support & Services	50025 - Shift Differential	02/15/2020	02/21/2020	10.00	8.00	Krautkremer, Corey J.	PR	02/15/2020
SHATV - SHRF ATV Patrol	SO166 - Field Activity	Expense accrual	100425 - Sheriff Operations	50025 - Shift Differential	02/22/2020	03/06/2020	10.00	8.00	Vendel, William J.	PR	02/22/2020
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Expense accrual	100425 - Sheriff Operations	50025 - Shift Differential	02/22/2020	03/06/2020	10.00	8.00	Emerson, Marshall T.	PR	02/22/2020
SHATV - SHRF ATV Patrol	SO366 - ATV Patrol	Expense accrual	100425 - Sheriff Operations	50025 - Shift Differential	02/29/2020	03/06/2020	10.00	8.00	Theis, Owen M.	PR	02/29/2020
SHATV - SHRF ATV Patrol	SO166 - Field Activity	Expense accrual	100410 - Sheriff Support & Services	50025 - Shift Differential	02/29/2020	03/06/2020	10.00	8.00	Rozeboom, Keith A.	PR	02/29/2020
Total for 50025 - Shift Differential							60.63	48.50			
SHATV - SHRF ATV Patrol	SO312 - Purchases	TRAINING SUPPLIES	100425 - Sheriff Operations	50215 - Training/Conference	10/16/2019	11/25/2019	108.02	0.00	THE HOME DEPOT #2841	PP	



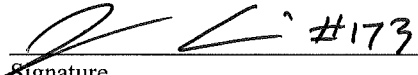
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Activity	Account Category	Transaction Description	Acct Unit	Account	Trans Date	Post Date	Trans Amt	Units	Resource/Vendor	Sys	Date Worked
SHATV - SHRF ATV Patrol	SO312 - Purchases	TRAINING SUPPLIES	100425 - Sheriff Operations	50215 - Training/Conference	10/20/2019	11/25/2019	19.99	0.00	AG PARTNERS TOWN & COU	PP	
Total for 50215 - Training/Conference							128.01	0.00			
SHATV - SHRF ATV Patrol	SO312 - Purchases	ATV BATTERY	100425 - Sheriff Operations	60350 - General Program Expenses	01/12/2020	02/27/2020	79.99	0.00	MILLS FLEET FARM 2500	PP	
Total for 60350 - General Program Expenses							79.99	0.00			
SHATV - SHRF ATV Patrol	SO312 - Purchases	ATV FUEL	100400 - Sheriff Administration	60625 - Fleet Fuel	01/26/2020	02/27/2020	16.16	0.00	HOLIDAY STATIONS 0198	PP	
SHATV - SHRF ATV Patrol	SO312 - Purchases	7353US BANK	100400 - Sheriff Administration	60625 - Fleet Fuel	02/23/2020	03/24/2020	09.97	0.00	HOLIDAY STATIONS 0198	PP	
SHATV - SHRF ATV Patrol	SO312 - Purchases	7353US BANK	100400 - Sheriff Administration	60625 - Fleet Fuel	02/15/2020	03/24/2020	15.77	0.00	HOLIDAY STATIONS 0198	PP	
SHATV - SHRF ATV Patrol	SO312 - Purchases	7353US BANK	100400 - Sheriff Administration	60625 - Fleet Fuel	03/02/2020	03/26/2020	-09.97	0.00	US BANK	AP	
SHATV - SHRF ATV Patrol	SO312 - Purchases	ATV FUEL	100400 - Sheriff Administration	60625 - Fleet Fuel	03/02/2020	03/26/2020	09.97	0.00	US BANK	AP	
SHATV - SHRF ATV Patrol	SO312 - Purchases	7353US BANK	100400 - Sheriff Administration	60625 - Fleet Fuel	03/02/2020	03/26/2020	-15.77	0.00	US BANK	AP	
SHATV - SHRF ATV Patrol	SO312 - Purchases	ATV FUEL	100400 - Sheriff Administration	60625 - Fleet Fuel	03/02/2020	03/26/2020	15.77	0.00	US BANK	AP	
Total for 60625 - Fleet Fuel							41.90	0.00			

Payment Request Form
Off-Highway Vehicle Safety Enforcement Grant Program
2020-2021

<u>Project Number:</u> (contract # or purchase order number) 166239/3-160889	<u>Local Participant:</u> (This is the Grant Recipient Agency) Scott County Sheriff's Office	<u>Project Name:</u> Off-Highway Vehicle Safety Enforcement Grant Program, 2020-2021
Request Number: <u>1</u> Period for which funds are being requested: From: <u>July 1, 2019</u> To: <u>May 20, 2020</u> Amount of Request \$ <u>5,911.00</u>	Address for Payment: (Where does DNR send the check?) SCSO, 301 Fuller Street South, Shakopee, MN 55379 I certify that I am the individual authorized to request funds and that all costs reported are in accordance with the grant agreement. <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  <u>Signature</u> Jacob Edwinson <u>Name</u> </div> <div style="text-align: center;"> <u>#173</u> <u>5/20/20</u> <u>Date</u> Deputy Sheriff <u>Title</u> </div> </div> Phone Number: <u>952-496-8316</u>	
Remarks (For DNR Enforcement Use) :		

For Department Use Only

I certify that the goods and/or materials covered by this claim have been inspected and received or the services have been preformed and are in accordance with the grant agreement, and payment therefore is recommended. Payment approved in the amount of \$ _____ By _____ Date _____	FY	Vendor Number (9)	
	Dept	Invoice # (20)	
	R29		
	P.O. #	Line #	Object #
	Payment Amount:		
Transaction Date/No.	Dept. Auth. Signature		