**ELECTRONIC
PLANS & PROPOSALS**

The Scott County Transportation
Services Division will have Plans and
Proposals available for
download electronically
on the eGram website at
https://egram.co.scott.mn.us

For additional information contact:

Program Specialist
Scott County
Transportation Services Division
600 Country Trail East
Jordan, MN 55352
Office: (952) 496-8043
Email:
transportation@co.scott.mn.us

Helpful web addresses:

Eadvert: https://eadvert.dot.state.mn.us

ConneX: https://connex.mn.uccs.com

eGram: https://egram.co.scott.mn.us

Rev 1/3/19

ELECTRONIC
PLANS & PROPOSALS

for Scott County
Transportation Services Division
Construction Projects

Scott

Scott County
Transportation Services Division
600 Country Trail East
Jordan, MN 55352

PLANS & PROPOSALS OVERVIEW

Scott County is pleased to announce that our plans and proposals are available for download electronically. The contractor will be able to access Scott County's eGram website, via ConneX login (see ConneX brochure), for project information and to view and download project plans and proposals. This is our first step in moving to electronic bidding in the near future.

BENEFITS

- Easier access to plans and proposals.

- No charge for plans and proposals that are downloaded.

- Electronic delivery of addenda.

- Allows contractor to electronically become a plan holder with sign in to ConneX and download plans, proposals and addenda if applicable.

- Allows tracking electronically of who has downloaded plans, proposals and addenda if applicable.

COMMONLY ASKED QUESTIONS

What kind of computer and software are needed?
The web sites can be accessed using any IBM compatible PC capable of running Windows XP (or newer) or a MAC with 28K of free space.

What web browsers are compatible with Scott County's electronic plans & proposals?
Internet Explorer, Mozilla Firefox, Opera or Safari

What do I need to do?
If you do not already have a ConneX login, you will need to get one. Once you have a ConneX User ID and Password, you can log in to Scott County eGram, via ConneX and download plans and proposals as they are available. Your organization will become a plan holder when one person from it downloads and saves all documents. You will need to print some of the proposal documents in order to bid on a project.

Can multiple people at my company share a User ID and Password?
It is recommended that each person in your organization that has authority to download plans and proposals have their own User ID and Password. For your protection, you should not share your User ID and Password with others as this identifies who has downloaded the plans, proposals or addenda.

What is the cost to download plans and proposals?
There is no cost to download plans and proposals electronically.

How are addenda received?
Each person from your organization that has a ConneX user ID and Password will receive an e-mail at the e-mail address provided in ConneX. The e-mail will instruct you to download the addendum. (If you have trouble with the link, change to view in HTML). At least one person from your organization must download and save each addendum in order for the addendum to be acknowledged, which is a requirement for bidding.

How do I submit a bid?
At this point, bids will continue to be accepted in paper form at the time, date and address provided on the proposal. We will be moving to electronic bidding with a pilot project scheduled for a later date.